



JOB POSTING

REACH Edmonton The Resiliency Project – Project Manager 17 month contract

REACH acknowledges the work it does is in Treaty 6 Territory. Together we acknowledge all the many First Nations, Metis and Inuit whose footsteps have marked these lands for centuries.

Opportunity Description

REACH Edmonton requires a Project Manager for The Resiliency Project. This project is externally funded and will require coordination of a collaborative partnership approach to address the local issue of violent extremism from a prevention focused viewpoint. This project is a partnership between the City of Edmonton, Edmonton Police Service, the Organization for the Prevention of Violence and REACH Edmonton.

Commitment to Equity

REACH is committed to equity, diversity, and inclusion. REACH strives to be an organization that reflects the rich diversity of our community. Diversity means understanding, recognizing, and valuing the differences that make each person unique. We are committed to removing barriers to employment that are faced by under-represented groups, and actively encourage and will give preference to qualified individuals who self-identify as racialized, Black, Indigenous and/or members of the LGBTQ2S+ community as we seek to increase representation from these backgrounds (more on this below).

About REACH

REACH is Edmonton's Council for Safe Communities. It is an organization that strives for collaborative community impact. We support and bring together organizations, community groups and Edmontonians to co-develop solutions to make Edmonton a safer city for everyone. REACH partners on prevention strategies that address the root causes of conditions that place children, youth, and families at risk of environments that are unsafe and bring harm.

Responsibilities of this position include:

- Oversee all aspects of the project, including coordination of initiatives, overseeing communications, and partnerships of The Resiliency Project through a collective impact approach.
- Assist in the development of innovative offline and online prevention strategies for countering violent extremism.
- Establish and maintain effective relationship with funding sources and community supporters.
- Increase capacity of front-line workers to recognize signs of hate motivated and/or violent extremism behavior.

- In collaboration with project partners, coordinate awareness campaigns, presentations, and training events both internally and externally.
- Assist in the development of preventative community development practices online.
- Work directly within a team that meshes a variety of disciplines to reach shared outcomes.
- Proactively identify and address issues in support of long-term sustainability and growth of project.
- Manage partner efforts successfully in support of project goals.
- Effectively communicate in verbal and written form with a diverse audience and range of stakeholders.
- Actively participate in strategic planning with governance and supervisory partner groups.
- Assist in fostering positive relations with diverse and emerging communities within the Edmonton area.
- Respond to ad-hoc requests for information.
- Coordinate large scale awareness campaigns, presentations and training events.

Qualifications:

- Relevant diploma or equivalent education/experience.
- A minimum of 5 years of diversified experience in a progressively responsible strategic and management experience.
- Proven planning, project and change management skills.
- Ability to hold partners and staff accountable to their roles and contributions towards the project goals.
- Knowledge of terror-related legislation and hate crimes.
- Ability to work independently and excel as a team player amongst multi-disciplines.
- Demonstrate effective time management, organization and analytical skills.
- Excellent written, verbal and presentation skills, including previous experience communicating with diverse audiences/stakeholders.
- Curriculum development experience.
- Proven track record in establishing strong collaborative working relationships with senior levels of a diverse set of government and non-government organizations.
- Excellent organizational skills with the proven ability to manage multiple projects under specific deadlines.
- Experience in developing, designing, implementing and evaluating student-led projects.
- Grant-writing experience.
- Experience with or knowledge of working with culturally or linguistically diverse communities.

Interested? Apply on or before June 13th at 11:59pm.

Email a resume and cover letter to Holly Hallborg at holly.hallborg@reachedmonton.ca. Holly is also available by email to answer questions about the position or the hiring process.

Interviews will be held on June 21, 2021.

Upon request, we are open to discuss how to accommodate your needs that will eliminate barriers to participation in the recruitment, selection and/or assessment process.

Conditions of Employment

The hours of work are Monday to Thursday 8:00 AM - 4:30 PM, including Fridays as required as part of a flexible work week. Some evening/weekend work may be required. Remote and virtual work is/may be required. The office is located at the Baker Centre, 10025-106 Street, Edmonton, AB.

Salary

The salary range is \$72,000 to \$80,000 plus benefits.

Employment Equity

To follow through with REACH's commitment to equity, diversity, and inclusion, we are actively looking for--and will give preference--to qualified candidates who self-identify as racialized, Black, Indigenous and or members of LGBTQ2S+ communities as we seek to increase representation from these backgrounds.

We believe our work is stronger when it benefits from the experience, knowledge and wisdom of people who have faced systemic barriers. People with disabilities, women, Indigenous peoples, members of racialized groups and members of other historically marginalized communities are encouraged to apply.

If you would like to be considered for employment equity, please indicate this on your cover letter by including the statement "I would like to be considered for employment equity." No further elaboration is necessary, but you are free to add more information if you would like.

We thank you for your interest in REACH Edmonton, and appreciate the effort required to apply for this position.

Please Note:

A police record check will be required for the position